Pontifical North American College

Pastoral Placement

**STAFF MEMBER OR PARISHIONER EVALUATION**

*If possible, please* ***type your responses****. Otherwise, please* ***write legibly****.*

***After completing the evaluation, review it with the seminarian if you are comfortable doing so. Please give the completed form to the seminarian’s supervisor.***

NAME OF SEMINARIAN \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NAME OF EVALUATOR \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PARISH POSITION \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(title of your staff position or in the parish, parishioner, etc.)

Please reflect on your experiences regarding the seminarian. Check the appropriate box and then provide comments on the following page.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | EXCELS | GOOD | NEEDS  TO  IMPROVE | NOT  OBSERVED |
| WORK HABITS |  |  |  |  |
| Is prompt in keeping appointments |  |  |  |  |
| Is organized |  |  |  |  |
| Is appropriately prepared |  |  |  |  |
| Is flexible |  |  |  |  |
| Is self-motivated |  |  |  |  |
| Is able to work with men and women |  |  |  |  |
| Is able to work with all age groups |  |  |  |  |
| Is appropriate in his demeanor with others |  |  |  |  |
| Is able to work in a variety of ministries |  |  |  |  |
| Is able to forego personal preferences in interest of common good |  |  |  |  |
| Is well groomed |  |  |  |  |
| Is dressed appropriately for each occasion |  |  |  |  |
|  | | | |  |
| PASTORAL SKILLS |  |  |  |  |
| Is visible in the parish |  |  |  |  |
| Is available for others |  |  |  |  |
| Is a good listener |  |  |  |  |
| Is compassionate |  |  |  |  |
| Has a clear public speaking voice |  |  |  |  |
| Is able to lead prayer |  |  |  |  |
| Is able to pray spontaneously |  |  |  |  |
| Seems to be a man of prayer |  |  |  |  |
| Has an appropriate liturgical presence |  |  |  |  |

NAME OF SEMINARIAN \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. What are his strengths? Please give examples.
2. What are his areas of needed growth? Please give examples.
3. COMMITMENT TO THE PRIESTHOOD – Please list any observations regarding the seminarian’s celibate commitment, maturity, lifestyle – Does the seminarian properly present himself as one who will someday be a priest?
4. ANY FURTHER COMMENTS: Is there anything you would recommend for particular attention in the remainder of his formation time at the North American College? Have you noticed any specific behaviors which give you concern about him being an effective ordained minister?

Signature Date

Please return this to the seminarian’s supervisor **one week** before the seminarian’s departure from the parish so that it can be included in the packet sent back to the North American College. Thank you for taking the time to fill out this form.