



# *Pontifical North American College*

## APPLICANT CHECKLIST

### PROVIDED BY THE **DIRECTOR OF VOCATIONS:**

- Please check each box as the material is received and include this document in the application email.
- Please explain any missing information in the space provided.
- Please submit all materials in PDF format through an encrypted or password-protected email.

### **X** APPLICATION PORTFOLIO MATERIAL

- ☐ Director of Vocations' Letter of Recommendation (see instruction page)
- ☐ Confidential Statement of Suitability
- ☐ Selection of a Pontifical University in Rome
- ☐ Certification of Criminal Background Check and Freedom from Allegations of Sexual Misconduct with Minors (including copy of background check report)
- ☐ Copy of most recent Certificate for Safe Environment Training (*VIRTUS®*, etc.)
- ☐ Psychological Evaluation (To be sent in an encrypted or password-protected email to [admissions@pnac.org](mailto:admissions@pnac.org))
- ☐ Certificate of Admission to Candidacy
- ☐ Testimonials of Institution to Ministries of Reader and Acolyte (if applicable)

The Pontifical North American College reserves the right both to investigate and verify all information provided by the applicant and to conduct background checks of the applicant.

**Explanation of Missing Information:** (Please give reason and anticipated date when it will be sent)